

Fornham All Saints Parish Council

Chair: Richard Nicholls

Clerk: Justin Hook | clerk@fornhamallsaintsparish.gov.uk

www.fornhamallsaintsparish.gov.uk

NOTICE IS HEREBY GIVEN, that all members of the Parish Council are hereby summoned to attend the next meeting and AGM of Fornham All Saints Parish Council on Tuesday 16th September 2025 commencing 18:30 at the Community Centre.

The Council, members of the public and press are welcome to attend and may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Members of the public will be invited to give their views/question to the Parish Council on issues on the agenda, or raise issues for consideration or inclusion at future meetings during the open public session before the meeting, this will be limited to 15 minutes duration but may be extended at the discretion of the Chairman.

To view associated papers/information please use the following web link:
www.fornhamallsaintsparish.gov.uk/parish-council/agendas-and-minutes

Agenda Items

1. Chair's welcome, opening remarks and to receive apologies for absence
2. (i) To receive members Declarations of Interests
3. (ii) Council to consider any new written requests for dispensation and/or requests which have been received
4. To approve & adopt the minutes from the Council Meeting held on 15th July 2025
5. To receive County Councillor's report from Cllr. Rebecca Hopfensperger
6. To receive Borough Councillor's reports from Cllr. Sarah Broughton and Cllr Rebecca Hopfensperger
7. Public open session up to 15 minutes - questions and issues on matters arising from the agenda and from the village
8. To receive reports from Councillors:
 - a. Traffic / Roads / VASs / Road Signs - Don Lynch
 - b. Volunteering - Derek Brown
 - c. Facilities / Assets Management / Community Centre / EV - Derek Brown
 - d. Local Businesses & Residents / Lark Valley - Richard Nicholls
 - e. Marham Park / Highways / Village Hall / Anglian Water (Lark) - Mat Stewart
 - f. Allotments / Emergency Plan - David Surman
9. To receive Clerks report
 - a. City Fibre - damages to village
 - b. Marham Park trees and S106 monies
 - c. Rusted Bin, Pigeon Lane
 - d. VAS repairs
 - e. Community centre lease & land registry
 - f. Double mini roundabouts
 - g. Defib & registering with The Circuit
 - h. External Audit
 - i. Bus stops
 - j. Other updates
10. Planning:
 - i. **DC/25/1247/FUL**
All Saints Hotel The Street Fornham St Genevieve Suffolk IP28 6JQ
Planning application - two walls at entrance of site and steel entrance gates.
 - ii. **DC/25/1245/VAR**
All Saints Hotel The Street Fornham St Genevieve Suffolk IP28 6JQ
Planning application - variation of condition 2 (approved plans) of DC/23/0622/VAR to enable the use of amended drawings which illustrate additional essential infrastructure installed at the site (drawings 519BPE1, 519P1, 519P2, 519P3, 519P4 and 519P5).
 - iii. **DC/25/1246/ADV**

All Saints Hotel Battlefield Way Bury St Edmunds Suffolk

Advertisement consent - two non-illuminated totem signs.

iv. **DC/25/1325/TCA**

Adderbury Aldridge Lane Fornham All Saints Suffolk

Trees in a conservation area notification - two silver birch (as indicated on plan by circles) and two hornbeams (as indicated on plan by circles) overall crown reduction by six metres .

v. **DC/25/1200/HH **Re-Consultation****

Roslan, 18 Pigeon Lane, Fornham All Saints, Suffolk, IP28 6JP

Householder planning application - replacement of existing render with cladding to front elevation.

11. Finance update

- i. To consider and approve payment of the following accounts and outstanding invoices:

Payee & details	Total
J Hook, Clerks salary, July	£847.53
Nest, Clerks pension, July	£21.27
J Hook, Clerks salary, August	£847.53
Nest, Clerks pension, August	£21.27
Community Workshop, Village Voice printing	£324.37
GD & SA Garnham, Lark Valley Path, extra cut and wider cut	£600.00
Broxap, Dog bin	£246.00
WSC, Bin collection x 1 18/08/25 - 17/08/26	£199.97
M Loveridge, Volunteer expenses, plants & coffee	£173.42
Total Payments	£3,281.36

- ii. To review payments received to 31st August.

From & details	Total
RBS, bank interest	£155.97
VV advertising	£132.00
Total Monies Received	£287.97

- iii. To receive bank balances to 31st August.

Current	£248.99
Savings	£54,311.52
Total Bank Balance	£54,560.51

- iv. Council to approve bank reconciliation for July & August.

12. Councillor responsibilities

Council to discuss if Cllr responsibilities need to be reviewed.

13. Parish Council meeting location and time.

Council to discuss change of venue or change of time for meetings.

14. Volunteer Group - planting sponsorship

Council to discuss potential sponsorship of future planting in the village by Chedburgh Plant Centre, as proposed by the volunteer group.

15. Asset Register & Asset Maintenance Record

Council to approve and adopt the updated Asset Register.

Council to review the Asset Maintenance Record and consider any necessary actions.

16. Church wall repair

Council to discuss small repair to the rear of the church wall in Aldridge Lane as highlighted by the Asset Maintenance Record.

17. Church gate replacement

Council to discuss replacement of little church gate by Lucy's, as it no longer closes properly or opens fully.

18. Litter & dog bins

Council to discuss request from July meeting to have a new dog bin at the top of Pigeon Lane, on that side of the road.

Council to discuss waste collection contract with WSC.

19. Insurance

Council to consider the insurance documents for approval, ensuring adequate levels of cover as indicated in the Asset Register.

20. Skate & play park inspections

Council to note from report that remedial work required, but all low to very low risk.

21. Play park gate replacement, and fence repairs

Clerk to update.

22. Overgrown pavements

Clerk to update.

23. Other village works

Clerk to update.

24. B1106 Ditch

Clerk to update.

25. Bus stop improvements

Clerk to update.

26. Speeding in the village & motorbikes

Meeting with Nick Timothy and the other parishes along the A1101, now confirmed Thursday 25th September, 19.00, Flempton Golf Club.

Council to consider donation towards £30 cost of room hire.

Council to discuss letter from Moulton & Lidgate Parish Council, to become part of a group to lobby SCC on their current stance on road safety, speeding and traffic calming.

27. Proposal to combine the two Fornham Parish Councils to create one Parish Council covering the three Fornhams

Cllrs to update, following invitation to FSMSG meeting.

Council to consider inviting FSMSG Cllrs to the October meeting.

28. NJC Salary Pay Award 2025/26.

Council to discuss revised NJC pay scales. Clerks current scale (18) increasing from £15.84 to £16.35 per hour, effective from 1st April 2025.

29. Remembrance Day

Council to discuss the purchase of a wreath, on behalf of the Parish Council and responsibility for laying it.

30. Correspondence not already covered in agenda

- i. Tut Hill, speeding and motorbikes cutting through the gate
- ii. Church grass cutting, praise for current contractor
- iii. Field opposite community centre, use and residential status

31. Date of next meeting

The next Parish Council Meeting will be held on October 21st, commencing 18:30, venue TBC.