

Fornham All Saints Parish Council

Chair: Richard Nicholls

Clerk: Justin Hook | clerk@fornhamallsaintsparish.gov.uk

www.fornhamallsaintsparish.gov.uk

NOTICE IS HEREBY GIVEN, that all members of the Parish Council are hereby summoned to attend the next meeting of Fornham All Saints Parish Council on Tuesday 21st October 2025 commencing 18:30 at the Village Hall.

The Council, members of the public and press are welcome to attend and may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Members of the public will be invited to give their views/question to the Parish Council on issues on the agenda, or raise issues for consideration or inclusion at future meetings during the open public session before the meeting, this will be limited to 15 minutes duration but may be extended at the discretion of the Chairman.

To view associated papers/information please use the following web link:
www.fornhamallsaintsparish.gov.uk/parish-council/agendas-and-minutes

Agenda Items

1. Chair's welcome, opening remarks and to receive apologies for absence
2. (i) To receive members Declarations of Interests
3. (ii) Council to consider any new written requests for dispensation and/or requests which have been received
4. To approve & adopt the minutes from the Council Meeting held on 16th September 2025
5. To receive County Councillor's report from Cllr. Rebecca Hopfensperger
6. To receive Borough Councillor's reports from Cllr. Sarah Broughton and Cllr Rebecca Hopfensperger
7. To welcome members of Fornham St Martin cum St Genevieve Parish Council, to continue discussions regarding the potential of combining the two Fornham Parish Councils to create one Parish Council covering the three Fornhams.
Council's to discuss benefits, possible pitfalls and next steps moving forwards.
Clerk to update after meeting with Ben Smith, Governance Team at WSC.
Council to consider draft 'indicative' joint budget.
8. Public open session up to 15 minutes - questions and issues on matters arising from the agenda and from the village
9. To receive reports from Councillors:
 - a. Traffic / Roads / VASs / Road Signs - Don Lynch
 - b. Volunteering - Derek Brown
 - c. Facilities / Assets Management / Community Centre - Derek Brown
 - d. Local Businesses & Residents / Lark Valley - Richard Nicholls
 - e. Marham Park / Highways / Village Hall / Anglian Water (Lark) - Mat Stewart
 - f. Allotments / Emergency Plan - David Surman
10. To receive Clerk's report
 - a. City Fibre - damages to village
 - b. Marham Park trees and S106 monies
 - c. VAS repairs
 - d. Community centre lease & land registry
 - e. Defib & registering with The Circuit
 - f. B1106 ditch
 - g. Footpath closure and fence repairs, Lark Valley Path
 - h. Bus stop improvements
 - i. Motorbikes on Tut Hill
 - j. Play park gate and fence repairs
 - k. Church wall repair
 - l. Church gate repair
 - m. Overgrown pavements
 - n. Other village works
 - o. Sponsorship agreements

- p. VAS data
- q. Devolution & meeting re: One Suffolk's proposals for Parish Councils
- r. Insurance
- s. Budget planning
- t. Other updates

11. Planning:

i. **DC/25/1025/FUL**

Barn, Pigeon Lane Fornham All Saints Suffolk IP28 6JP

Planning application - two walls at entrance of site and steel entrance gates.

Planning application - a. conversion of existing barn to self build/custom dwelling b. rear single storey extension with first floor terrace c. detached car port.

ii. **DC/25/1574/TCA**

Adderbury, Aldridge Lane Fornham All Saints Suffolk

Trees in a conservation area notification - one Crab Apple one Sorbus and three fruit (marked on plan) fell.

iii. **AP/25/0031/STAND **APPEAL against planning decision****

Car Park Heath Farm Business Centre Tut Hill

Fornham All Saints Planning application - a. change of use of existing parking area to driver training area b. temporary containers for use as classroom and storage area.

iv. **APP/F3545/C/25/3371924 **APPEAL against enforcement decision****

Car Park Heath Farm Business Centre Tut Hill

Enforcement to cease use of land as driver training area, and remove all items and articles that were brought onto the land to facilitate the use (storage containers, portacabin/portaloos).

12. Finance update

i. To consider and approve payment of the following accounts and outstanding invoices:

Payee	Details	Total
Gallagher	Insurance	£1,996.62
J Hook	Clerk's salary, September	£954.93
Nest	Clerk's pension, July	£33.06
J Hook	Clerk's expenses	£21.98
First Fence	Play park gate	£1,488.00
Drew's Brick & Stone	Church wall repair	£600.00
PKF Littlejohn	External audit	£252.00
GD & SA Garnham	Lark Valley Path, 3rd wider cut	£360.00
RBL	Remembrance wreath	£20.00
SALC	6 months payroll	£57.60
M Loveridge	Volunteer group expenses, coffee	£24.66
Parish Council Websites	Email hosting & support	£314.64
Total Payments		£6,123.49

ii. To review payments received to 30th September.

From & details	Total
RBS, bank interest	£77.06
Total Monies Received	£77.06

iii. To receive bank balances to 30th September.

Current	£239.81
Savings	£49,988.58
Total Bank Balance	£50,228.39

iv. Council to approve bank reconciliation for September.

v. Council to review end of Q2 finance report, April-Sept.

13. External audit.

Council to review External Auditors report and conclusion of audit for 2024/25.

14. Councillor responsibilities

Council to discuss if Cllr responsibilities need to be reviewed.

15. Churchyard insurance

Council to discuss suggestion that the Parish Council is responsible for the health and safety of the churchyard following its closure and therefore whether adequately insured and risk assessed.

16. Litter & dog bins

Council to discuss quote received for new multi-purpose bin at the bus stop.

17. Skate & play park inspections

Council to note from report that remedial work required, but all low to very low risk.

18. Meeting with Nick Timothy and other parishes along the A1101

Clerk to update.

19. Meeting with Moulton & Lidgate Parish Council, to lobby SCC on their current stance on road safety, speeding and traffic calming

Clerk to update.

20. Flying of the flag, from The Green flagpole all year round

Council to discuss this idea and any potential implications.

21. HR / employment / personnel committee

Council to consider SALC email regarding having a HR / employment / personnel committee, or at least a named point of contact for staff and volunteers.

Council to note SALC Employment Corner online forum and survey.

Council to note, Clerk overdue a review/appraisal since January.

22. Correspondence not already covered in agenda

No further correspondence to discuss.

23. Date of next meeting

The next Parish Council Meeting will be held on November 18th, commencing 18:30, at the Village Hall.