

Fornham All Saints Parish Council

Chair: Richard Nicholls

Clerk: Justin Hook | clerk@fornhamallsaintsparish.gov.uk

www.fornhamallsaintsparish.gov.uk

NOTICE IS HEREBY GIVEN, that all members of the Parish Council are hereby summoned to attend the next meeting and AGM of Fornham All Saints Parish Council on Tuesday 17th June 2025 commencing 18:30 at the Community Centre.

The Council, members of the public and press are welcome to attend and may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Members of the public will be invited to give their views/question to the Parish Council on issues on the agenda, or raise issues for consideration or inclusion at future meetings during the open public session before the meeting, this will be limited to 15 minutes duration but may be extended at the discretion of the Chairman.

To view associated papers/information please use the following web link:
www.fornhamallsaintsparish.gov.uk/parish-council/agendas-and-minutes

Agenda Items

1. Chair's welcome, opening remarks and to receive apologies for absence
2. (i) To receive members Declarations of Interests
3. (ii) Council to consider any new written requests for dispensation and/or requests which have been received
4. To approve & adopt the minutes from the Council Meeting & AGM held on 20th May 2025
5. To receive County Councillor's report from Cllr. Rebecca Hopfensperger
6. To receive Borough Councillor's reports from Cllr. Sarah Broughton and Cllr Rebecca Hopfensperger
7. Public open session up to 15 minutes - questions and issues on matters arising from the agenda and from the village
8. To receive reports from Councillors:
 - a. Traffic / Roads / VASs / Road Signs - Don Lynch
 - b. Volunteering - Derek Brown
 - c. Facilities / Assets Management / Community Centre / EV - Derek Brown
 - d. Local Businesses & Residents / Lark Valley - Richard Nicholls
 - e. Marham Park / Highways / Village Hall / Anglian Water (Lark) - Mat Stewart
 - f. Allotments / Emergency Plan - David Surman
 - g. Village Voice - Clerk
9. To receive Clerks report
 - a. Double mini roundabouts - crossing safety
 - b. City Fibre - damages to village
 - c. First Responders
 - d. Speed roundels
 - e. Marham Park trees and S106 monies
 - f. Damaged bin, Pound Meadow
 - g. Policies & procedures
 - h. Lark Valley Path entrance/Sheepwash Bridge
10. Planning:
 - i. **DC/25/0925/FUL**
Land At Mere Lane Fornham All Saints Suffolk
Planning application - change of use of agricultural land to form dog walking and exercising paddock
 - ii. **DC/25/0942/TPO**
Heath Farm Business Centre Tut Hill Fornham All Saints Suffolk IP28 6LG
TPO 298 (2000) tree preservation order - two poplar (T1 and T2 on plan, T15 and T16 on order) reduce height by three metres and width by two metres
 - iii. **Rider training facility on Tut Hill has been rejected, but reportedly still in use**
11. Finance update

- i. To consider and approve payment of the following accounts and outstanding invoices:

Payee & details	Total
J Hook, Clerks salary, May	£847.53
Nest, Clerks pension, May	£21.27
J Hook, Clerks expenses	£97.13
Vicky Waples, Internal Audit	£274.40
ICO, data protection fee	£47.00
M Loveridge, volunteer group planting	£114.05
M Purnell, volunteer group planting	£34.00
Community Centre, leaflet distribution for VV advertiser	£30.00
Total Payments	£1,658.38

- ii. To review payments received to 31st May

From & details	Total
RBS, bank interest	£56.98
VV advertising	£183.00
Total Monies Received	£239.98

- iii. To receive bank balances to 31st May

Current	£249.31
Savings	£57,963.26
Total Bank Balance	£58,212.57

- iv. Council to approve bank reconciliation for May 2025

12. End of year finance & audit

- i. Council to review Internal Audit Report and Clerks report of audit findings, noting actions to be taken
- ii. Council to review effectiveness of Internal Audit
- iii. Council to discuss the appointment of Vicky Waples as the Internal Auditor for 2025/26 period

13. Skate & play park inspections

Council to note from report that remedial work required, but all low to very low risk.

14. Play park gate replacement

Council to discuss proposal to upgrade gate to play area, cost circa. £1,000

15. Overgrown pavements

Clerk to update

16. Bus stop improvements

Council to discuss ideas or requirements to make improvements to bus stops in the village, notably opposite the community centre and opposite the bus stop on the village green, in the light that specific funding is currently available

17. Speeding in the village

Clerk to update

18. Replacement of old VAS unit at the Community Centre

Council to discuss replacing the old unit with a more up to date solar powered version, cost circa. £2,500

19. Correspondence

- i. Residents email to AW re: leak outside community centre

20. Date of next meeting

The next Parish Council Meeting will be held on July 15th, commencing 18:30 at the Community Centre