

Fornham All Saints Parish Council

Chair: Richard Nicholls

Clerk: Justin Hook | clerk@fornhamallsaintsparish.gov.uk

www.fornhamallsaintsparish.gov.uk

NOTICE IS HEREBY GIVEN, that all members of the Parish Council are hereby summoned to attend the next meeting and AGM of Fornham All Saints Parish Council on Tuesday 15th July 2025 commencing 18:30 at the Community Centre.

The Council, members of the public and press are welcome to attend and may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Members of the public will be invited to give their views/question to the Parish Council on issues on the agenda, or raise issues for consideration or inclusion at future meetings during the open public session before the meeting, this will be limited to 15 minutes duration but may be extended at the discretion of the Chairman.

To view associated papers/information please use the following web link:
www.fornhamallsaintsparish.gov.uk/parish-council/agendas-and-minutes

Agenda Items

1. Chair's welcome, opening remarks and to receive apologies for absence
2. (i) To receive members Declarations of Interests
3. (ii) Council to consider any new written requests for dispensation and/or requests which have been received
4. To approve & adopt the minutes from the Council Meeting & AGM held on 17th June 2025
5. To receive County Councillor's report from Cllr. Rebecca Hopfensperger
6. To receive Borough Councillor's reports from Cllr. Sarah Broughton and Cllr Rebecca Hopfensperger
7. Public open session up to 15 minutes - questions and issues on matters arising from the agenda and from the village
8. To receive reports from Councillors:
 - a. Traffic / Roads / VASs / Road Signs - Don Lynch
 - b. Volunteering - Derek Brown
 - c. Facilities / Assets Management / Community Centre / EV - Derek Brown
 - d. Local Businesses & Residents / Lark Valley - Richard Nicholls
 - e. Marham Park / Highways / Village Hall / Anglian Water (Lark) - Mat Stewart
 - f. Allotments / Emergency Plan - David Surman
9. To receive Clerks report
 - a. Double mini roundabouts - crossing safety
 - b. City Fibre - damages to village
 - c. Speed roundels
 - d. Marham Park trees and S106 monies
 - e. Damaged bin, Pound Meadow
 - f. Leak by community centre
 - g. Devolution & LGR
 - h. Other updates
10. Planning:
 - i. **DC/25/1035/TPO **Amended Description****
Heath Farm Business Centre Tut Hill Fornham All Saints Suffolk IP28 6LG
TPO 298(2000) tree preservation order - six Scots Pine (T5, T6, T11, T12, T13, T14 on plan and order) crown lift to seven metres above ground level
11. Finance update
 - i. To consider and approve payment of the following accounts and outstanding invoices:

Payee & details	Total
J Hook, Clerks salary, June	£847.53
Nest, Clerks pension, May	£21.27
J Hook, Clerks expenses, Jun-Jul	£147.00

Community Workshop, Village Voice printing	£306.02
SALC, allotment training x 2	£86.40
D Brown, Cllr expenses, play park repairs	£8.48
Elan City, VAS unit fixings	£121.44
Total Payments	£1,538.14

- ii. To review payments received to 30th June

From & details	Total
RBS, bank interest	£92.29
VV advertising	£90.00
Total Monies Received	£182.29

- iii. To receive bank balances to 30th June

Current	£223.93
Savings	£56,445.55
Total Bank Balance	£56,674.98

- iv. Council to approve bank reconciliation for June 2025

- v. Council to review end of Q1 finance report, April-June

12. Internal Control Report

Council to receive update from Cllr Brown following the completion of the Internal Control Report with the Clerk

13. Asset Register & Asset Maintenance Record

Cllr Brown & Clerk to update

14. Policies & Procedures

Council to approve & adopt the following revised policies;

- a. Model Publication Scheme
- b. Lawful Basis for Processing Data
- c. Privacy Policy
- d. Subject Access Request (SAR) Policy
- e. Freedom on Information
- f. Document & Electronic Data Retention Policy
- g. Media Policy
- h. Complaints Policy

15. Skate & play park inspections

Council to note from report that remedial work required, but all low to very low risk.

16. Play park gate replacement, and fence repairs

Council to discuss quotes received to upgrade gate to play area, and to repair fencing

17. Overgrown pavements

Clerk to update

18. Other village works

Council to discuss quotes received to improve & maintain other areas in the village

19. B1106 Ditch

Council to discuss contributing towards All Saints Resorts' cost of clearing the B1106 ditch and fencing from Golton Cottages to the second bridge by Anglian Water

20. Bus stop improvements

Clerk to update

21. Speeding in the village & motorbikes

Clerk to update

22. Replacement of old VAS unit at the Community Centre

Clerk awaiting price to convert existing to solar powered

23. Proposal to combine the two Fornham Parish Councils to create one Parish Council covering the three Fornhams

Council to discuss and create a plans to move forward

24. Correspondence

- i. Residents email re: motorbikes and hedgehogs
- ii. Residents email re: church gate

25. Date of next meeting

There will be no meeting in August unless required for planning. The next Parish Council Meeting will be held on September 16th, commencing 18:30 at the Community Centre